

Brunswick County, VA



Title: Facilities and Grounds Worker I

Class Code: B008

General Description

The purpose of this class within the organization is to maintain and clean all county government buildings and maintain the grounds.

This class works under close supervision according to set procedures.

Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.

Performs routine housekeeping duties and general maintenance on the interior of all county buildings (e.g. vacuum, sweep, mop, wash windows).

Performs lawn maintenance of exterior areas including mowing, edging, trash removal, collection and disposal of fallen leaves and maintaining flower beds.

Performs general maintenance of exterior areas including sweeping sidewalks, steps and building entrances, and the removal of snow/ice on the premises.

Prepares, cleans, assembles and disassembles meeting rooms.

Secures buildings.

Performs related work as assigned.

Minimum Education and Experience Requirements:

Requires High School graduation or GED equivalent.

Requires one year of cleaning large building and safe usage and handling of cleaning agents, chemicals, machinery or closely related experience.

Special Certifications and Licenses:

Valid Driver's License

This Class Description does not constitute an employment agreement between the County and an employee and is subject to change by the County as its needs change.

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Americans with Disabilities Act Compliance

Brunswick County is an Equal Opportunity Employer. ADA requires Brunswick County to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

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